

The Annual Quality Assurance Report (AQAR) of the IQAC

All NAAC accredited institutions will submit an annual self-reviewed progress report to NAAC, through its IQAC. The report is to detail the tangible results achieved in key areas, specifically identified by the institutional IQAC at the beginning of the academic year. The AQAR will detail the results of the perspective plan worked out by the IQAC. (Note: The AQAR period would be the Academic Year. For example, July 1, 2012 to June 30, 2013)

Part – A

AQAR for the year (for example 2013-14)

2014 - 2015

I. Details of the Institution

1.1 Name of the Institution

Govt. College for Women

1.2 Address Line 1

Gandhi Nagar

Address Line 2

City/Town

Jammu

State

J&K

Pin Code

180004

Institution e-mail address

principal@gcwgandhinagar.com

Contact Nos.

0191-2435158

Name of the Head of the Institution:

Dr. Kiran Bakshi

Tel. No. with STD Code:

0191-2435158

Mobile:

Name of the IQAC Co-ordinator:

Mobile:

IQAC e-mail address:

1.3 NAAC Track ID (For ex. MHC0GN 18879)

OR

1.4 NAAC Executive Committee No. & Date:
*(For Example EC/32/A&A/143 dated 3-5-2004.
This EC no. is available in the right corner- bottom
of your institution's Accreditation Certificate)*

1.5 Website address:

Web-link of the AQAR:

For ex. <http://www.ladykeanecollege.edu.in/AQAR2012-13.doc>

1.6 Accreditation Details

Sl. No.	Cycle	Grade	CGPA	Year of Accreditation	Validity Period
1	1 st Cycle	B++		2004	2009
2	2 nd Cycle	A		2011	2011-2016
3	3 rd Cycle				
4	4 th Cycle				

1.7 Date of Establishment of IQAC : DD/MM/YYYY

1.8 Details of the previous year's AQAR submitted to NAAC after the latest Assessment and Accreditation by NAAC (*for example AQAR 2010-11 submitted to NAAC on 12-10-2011*)

- i. AQAR : January 2013 (DD/MM/YYYY)4
- ii. AQAR : January 2014 (DD/MM/YYYY)
- iii. AQAR _____ (DD/MM/YYYY)
- iv. AQAR _____ (DD/MM/YYYY)

1.9 Institutional Status

University State Central Deemed Private

Affiliated College Yes No

Constituent College Yes No

Autonomous college of UGC Yes No

Regulatory Agency approved Institution Yes No

(eg. AICTE, BCI, MCI, PCI, NCI)

Type of Institution Co-education Men Women

Urban Rural Tribal

Financial Status Grant-in-aid UGC 2(f) UGC 12B

Grant-in-aid + Self Financing Totally Self-financing

1.10 Type of Faculty/Programme

Arts Science Commerce Law PEI (Phys Edu)

TEI (Edu) Engineering Health Science Management

Others (Specify)

1.11 Name of the Affiliating University (*for the Colleges*)

University of Jammu

1.12 Special status conferred by Central/ State Government-- UGC/CSIR/DST/DBT/ICMR etc

Autonomy by State/Central Govt. / University

University with Potential for Excellence UGC-CPE

DST Star Scheme UGC-CE

UGC-Special Assistance Programme DST-FIST

UGC-Innovative PG programmes Any other (*Specify*)

UGC-COP Programmes

2. IQAC Composition and Activities

2.1 No. of Teachers

2.2 No. of Administrative/Technical staff

2.3 No. of students

2.4 No. of Management representatives

2.5 No. of Alumni

2.6 No. of any other stakeholder and
community representatives

2.7 No. of Employers/ Industrialists

2.8 No. of other External Experts

2.9 Total No. of members

2.10 No. of IQAC meetings held 04

2.11 No. of meetings with various stakeholders: No. Faculty
 Non-Teaching Staff Students Alumni Others

2.12 Has IQAC received any funding from UGC during the year? Yes No
 If yes, mention the amount

2.13 Seminars and Conferences (only quality related)

(i) No. of Seminars/Conferences/ **Workshops**/Symposia organized by the IQAC

Total Nos. International National State Institution Level

(ii) Themes

2.14 Significant Activities and contributions made by IQAC

- Student feedback on teachers and courses were conducted.
- State level declamation contest was organized by IQAC.
- IQAC Newsletter was published.

2.15 Plan of Action by IQAC/Outcome

The plan of action chalked out by the IQAC in the beginning of the year towards quality enhancement and the outcome achieved by the end of the year *

Plan of Action	Achievements
<ul style="list-style-type: none"> ▪ To cater the needs of slow learners through remedial classes. ▪ Admission – All the seats are to be filledup. - To conduct an academic audit of the departments. 	<p>Remedial classes were conducted to help the slow learners improve their academic performance.</p> <p>All the seats in different streams and courses were filledup.</p> <p>Academic audit was conducted.</p>

* Attach the Academic Calendar of the year as Annexure.

2.15 Whether the AQAR was placed in statutory body Yes No ✓

Management Syndicate Any other body

Provide the details of the action taken

Part – B

Criterion – I

I. Curricular Aspects

1.1 Details about Academic Programmes

Level of the Programme	Number of existing Programmes	Number of programmes added during the year	Number of self-financing programmes	Number of value added / Career Oriented programmes
PhD				
PG	02			
UG	06			
PG Diploma				
Advanced Diploma				
Diploma				
Certificate				
Others				
Total	08			
Interdisciplinary				
Innovative				

1.2 (i) Flexibility of the Curriculum: CBCS/Core/Elective option / Open options

(ii) Pattern of programmes:

Pattern	Number of programmes
Semester	08
Trimester	
Annual	

1.3 Feedback from stakeholders* Alumni Parents Employers Students

(On all aspects)

Mode of feedback : Online Manual Co-operating schools (for PEI)

**Please provide an analysis of the feedback in the Annexure*

1.4 Whether there is any revision/update of regulation or syllabi, if yes, mention their salient aspects.

Revision was made in all UG courses

1.5 Any new Department/Centre introduced during the year. If yes, give details.

Criterion – II

2. Teaching, Learning and Evaluation

2.1 Total No. of permanent faculty

Total	Asst. Professors	Associate Professors	Professors	Others
108	56	51	01	

2.2 No. of permanent faculty with Ph.D.

36

2.3 No. of Faculty Positions Recruited (R) and Vacant (V) during the year

Asst. Professors		Associate Professors		Professors		Others		Total	
R	V	R	V	R	V	R	V	R	V

2.4 No. of Guest and Visiting faculty and Temporary faculty

07

35

2.5 Faculty participation in conferences and symposia:

No. of Faculty	International level	National level	State level
Attended	03	87	46
Presented papers	01	28	02
Resource Persons	-	-	07

2.6 Innovative processes adopted by the institution in Teaching and Learning:

ICT enabled teaching learning process was followed. Student centered teaching strategies were induced.

2.7 Total No. of actual teaching days during this academic year

140

2.8 Examination/ Evaluation Reforms initiated by the Institution (for example: Open Book Examination, Bar Coding, Double Valuation, Photocopy, Online Multiple Choice Questions)

Projects, Tests, Assignments

2.9 No. of faculty members involved in curriculum restructuring/revision/syllabus development as member of Board of Study/Faculty/Curriculum Development workshop

All the HODs of the department are members of the board of studies

2.10 Average percentage of attendance of students

75

2.11 Course/Programme wise distribution of pass percentage :

Title of the Programme	Total no. of students appeared	Division				
		Distinction %	I %	II %	III %	Pass %
B.A	895					71.39
B.Sc.	548					90.32
B.Sc. Home Science	24					87.50
B.Com	-					
B.A English Honours	27		16	11		99

2.12 How does IQAC Contribute/Monitor/Evaluate the Teaching & Learning processes :

2.13 Initiatives undertaken towards faculty development

<i>Faculty / Staff Development Programmes</i>	<i>Number of faculty benefitted</i>
Refresher courses	11
UGC – Faculty Improvement Programme	-
HRD programmes	-
Orientation programmes	06
Faculty exchange programme	-
Staff training conducted by the university	01
Staff training conducted by other institutions	-
Summer / Winter schools, Workshops, etc.	-
Others	-

2.14 Details of Administrative and Technical staff

Category	Number of Permanent Employees	Number of Vacant Positions	Number of permanent positions filled during the Year	Number of positions filled temporarily
Administrative Staff	73	07	-	-
Technical Staff	02	03	-	-

Criterion – III

3. Research, Consultancy and Extension

3.1 Initiatives of the IQAC in Sensitizing/Promoting Research Climate in the institution

3.2 Details regarding major projects

	Completed	Ongoing	Sanctioned	Submitted
Number		01	01	-
Outlay in Rs. Lakhs		12,90,800/-		

3.3 Details regarding minor projects

	Completed	Ongoing	Sanctioned	Submitted
Number	-	-	-	-
Outlay in Rs. Lakhs	-	-	-	-

3.4 Details on research publications

	International	National	Others
Peer Review Journals			
Non-Peer Review Journals			
e-Journals			
Conference proceedings			

3.5 Details on Impact factor of publications:

Range Average h-index Nos. in SCOPUS

3.6 Research funds sanctioned and received from various funding agencies, industry and other organisations

Nature of the Project	Duration Year	Name of the funding Agency	Total grant sanctioned	Received
Major projects				
Minor Projects				
Interdisciplinary Projects				

Industry sponsored				
Projects sponsored by the University/ College				
Students research projects <i>(other than compulsory by the University)</i>				
Any other(Specify)				
Total				

3.7 No. of books published i) With ISBN No. Chapters in Edited Books

ii) Without ISBN No.

3.8 No. of University Departments receiving funds from

UGC-SAP CAS DST-FIST
DPE DBT Scheme/funds

3.9 For colleges

Autonomy CPE DBT Star Scheme
INSPIRE CE Any Other (specify)

3.10 Revenue generated through consultancy

3.11 No. of conferences organized by the Institution

Level	International	National	State	University	College
Number					
Sponsoring agencies					

3.12 No. of faculty served as experts, chairpersons or resource persons

3.13 No. of collaborations International National Any other

3.14 No. of linkages created during this year

3.15 Total budget for research for current year in lakhs :

From Funding agency From Management of University/College

Total

3.16 No. of patents received this year

Type of Patent		Number
National	Applied	
	Granted	
International	Applied	
	Granted	
Commercialised	Applied	
	Granted	

3.17 No. of research awards/ recognitions received by faculty and research fellows
Of the institute in the year

Total	International	National	State	University	Dist	College

3.18 No. of faculty from the Institution who are Ph. D. Guides
and students registered under them

3.19 No. of Ph.D. awarded by faculty from the Institution

3.20 No. of Research scholars receiving the Fellowships (Newly enrolled + existing ones)

JRF SRF Project Fellows Any other

3.21 No. of students Participated in NSS events:

University level State level
National level International level

3.22 No. of students participated in NCC events:

University level State level
National level International level

3.23 No. of Awards won in NSS:

University level State level
National level International level

3.24 No. of Awards won in NCC:

University level State level
 National level International level

3.25 No. of Extension activities organized

University forum College forum
 NCC NSS Any other

3.26 Major Activities during the year in the sphere of extension activities and Institutional Social Responsibility

- Women Study Centre of the College adopted village.
- Workshop was held on the topic “Sexual Harassment of Women”.
- Exhibition was also organized to make students skilful in making poster making placards, certificate course for students for educating and emancipating them on the various aspects.
- Women’s Day was celebrated.

Criterion – IV

4. Infrastructure and Learning Resources

4.1 Details of increase in infrastructure facilities:

Facilities	Existing	Newly created	Source of Fund	Total
Campus area	179.83 kanals			
Class rooms	46			
Laboratories	22			
Seminar Halls	01			
No. of important equipments purchased (\geq 1-0 lakh) during the current year.	17		D.S.T	18.5 lacs
Value of the equipment purchased during the year (Rs. in Lakhs)				
Others	Books		D.S.T	1 lacs

4.2 Computerization of administration and library

Administrative section & Library is not computerized

4.3 Library services:

	Existing		Newly added		Total	
	No.	Value	No.	Value	No.	Value
Text Books	49682	-	-	-	49682	-
Reference Books	2500	-	-	-	-	-
e-Books	-	-	-	-	-	-
Journals	04	-	-	-	-	-
e-Journals	-	-	-	-	-	-
Digital Database	-	-	-	-	-	-
CD & Video	-	-	-	-	-	-
Others (specify)	383	-	-	-	-	-

4.4 Technology up gradation (overall)

	Total Computers	Computer Labs	Internet	Browsing Centres	Computer Centres	Office	Departments	Others
Existing	30	01						
Added								
Total	30	01						

4.5 Computer, Internet access, training to teachers and students and any other programme for technology upgradation (Networking, e-Governance etc.)

Wifi for faculty

4.6 Amount spent on maintenance in lakhs :

i) ICT	1,50,000
ii) Campus Infrastructure and facilities	-
iii) Equipments	18.50 lac
iv) Others	1.00 lac
Total :	21.00 lacs

Criterion – V

5. Student Support and Progression

5.1 Contribution of IQAC in enhancing awareness about Student Support Services

- Forms has been designed to take feedback on courses and teachers.

5.2 Efforts made by the institution for tracking the progression

Regular interaction with the Alumni through personal contact and college website.

5.3 (a) Total Number of students

UG	PG	Ph. D.	Others
4955			

(b) No. of students outside the state

(c) No. of international students

Men

No	%

Women

No	%

Last Year						This Year					
General	SC	ST	OBC	Physically Challenged	Total	General	SC	ST	OBC	Physically Challenged	Total
4225	413	192	125	-	4955	-	-	-	-	-	-

Demand ratio

Dropout % 20

5.4 Details of student support mechanism for coaching for competitive examinations (If any)

Coaching classes for P.G enhance their ability to compete in the competitive examinations.

No. of students beneficiaries

70

5.5 No. of students qualified in these examinations

NET	<input type="text"/>	SET/SLET	<input type="text"/>	GATE	<input type="text"/>	CAT	<input type="text"/>
IAS/IPS etc	<input type="text"/>	State PSC	<input type="text"/>	UPSC	<input type="text"/>	Others	<input type="text"/>

5.6 Details of student counselling and career guidance

At the time of admission students counselling and career guidance is provided.

No. of students benefitted

5.7 Details of campus placement

<i>On campus</i>			<i>Off Campus</i>
Number of Organizations Visited	Number of Students Participated	Number of Students Placed	Number of Students Placed

5.8 Details of gender sensitization programmes

Women Study Centre organized many programmes for gender sensitization.

5.9 Students Activities

5.9.1 No. of students participated in Sports, Games and other events

State/ University level National level International level

No. of students participated in cultural events

State/ University level National level International level

5.9.2 No. of medals /awards won by students in Sports, Games and other events

Sports : State/ University level National level International level

Cultural: State/ University level National level International level

5.10 Scholarships and Financial Support

	Number of students	Amount
Financial support from institution	210	-
Financial support from government	291	1766800/-
Financial support from other sources		
Number of students who received International/ National recognitions		

5.11 Student organised / initiatives

Fairs : State/ University level National level International level

Exhibition: State/ University level National level International level

5.12 No. of social initiatives undertaken by the students

5.13 Major grievances of students (if any) redressed: Nil

Criterion – VI

6. Governance, Leadership and Management

6.1 State the Vision and Mission of the institution

VISION OF THE COLLEGE

To be a world class Educational Institution in the field of Science, Humanities, Fine Arts and Information Technology and to develop the innate capabilities and inherent talents of students so as to make them women of substance.

MISSION OF THE COLLEGE

- To promote quality education through continuous effort, conviction and commitment.
- To empower women and enable them to rise above all constraints.
- To introduce innovative courses which will not only strengthen educational inputs for the betterment of the society but also make the students face challenges of life effectively.
- To develop all round social personalities through a wide variety of curricular and co-curricular activities.
- To offer a wide range of choices for study at various level of P.G/U.G catering to a cross section of students from all backgrounds.
It is communicated to the students, teachers, staff and other stake holder through display Boards and information brochures.

6.2 Does the Institution has a management Information System

Administrative procedures including finance are taken care of. Students admission is smoothly initiated.

6.3 Quality improvement strategies adopted by the institution for each of the following:

6.3.1 Curriculum Development

The institution focuses on multi skill development of students in order to ensure employability.

6.3.2 Teaching and Learning

Meaningful learning is initiated through guided teaching and guided library assignments, group discussions, seminars, debates, quiz, viva etc.

6.3.3 Examination and Evaluation

Semester system with continuous internal assessment is followed.

6.3.4 Research and Development

14 Refresher courses, 07 orientation courses were done by faculty of the institution.

6.3.5 Library, ICT and physical infrastructure / instrumentation

ICT enabled teaching learning process has made students active participants in the class rooms.

6.3.6 Human Resource Management

Committees have been formed to make the most of human resource management.

6.3.7 Faculty and Staff recruitment

Academic Arrangement and Guest faculty, need basis employees are recruited.

6.3.8 Industry Interaction / Collaboration

Food Science Department of the institution does initiate industrial interaction.

6.3.9 Admission of Students

Students are selected for admission on the basis of academic record, special entrance test, interview or a combination of these three depending on the course to which admission is sought. As the College is an aided institution, hence admission of students is done as per govt. norms. Reservation norms fixed by the govt. are followed.

6.4 Welfare schemes for

Teaching	
Non teaching	
Students	Scholarships and students welfare fund for the welfare of the students

6.5 Total corpus fund generated

6.6 Whether annual financial audit has been done Yes No

6.7 Whether Academic and Administrative Audit (AAA) has been done?

Audit Type	External		Internal	
	Yes/No	Agency	Yes/No	Authority
Academic	Yes	Univ. of Jammu	Yes	College
Administrative	Yes	Higher Education	Yes	College

6.8 Does the University/ Autonomous College declares results within 30 days?

For UG Programmes Yes No

For PG Programmes Yes No

6.9 What efforts are made by the University/ Autonomous College for Examination Reforms?

Re-tests and Re-evaluation

6.10 What efforts are made by the University to promote autonomy in the affiliated/constituent colleges?

The University encourages institution to go for academic autonomy.

6.11 Activities and support from the Alumni Association

Annual meeting with alumni was held. More than 60 alumni attended the meeting.

6.12 Activities and support from the Parent – Teacher Association

Parent teacher meet is regularly held and parents actively participated and suggestions were welcomed. Regular feedback was given by the parents.

6.13 Development programmes for support staff

Orientation programme was conducted. Repair and maintenance work were carried out in support staff office.

6.14 Initiatives taken by the institution to make the campus eco-friendly

Eco friendliness in the campus is the policy of the college. Lawns and gardens are maintained with utmost care. Approach roads are lined with trees and shrubs. Use of plastic material is prohibited in college.

Criterion – VII

7. Innovations and Best Practices

7.1 Innovations introduced during this academic year which have created a positive impact on the functioning of the institution. Give details.

Remedial classes, Free coaching to girl students, Kudiyan di Lohri, Certificate course for students, NSS camps were held.

7.2 Provide the Action Taken Report (ATR) based on the plan of action decided upon at the beginning of the year

Academic audit was conducted. Certificate courses were offered. Quality orientation programme in Dogri was organized.

7.3 Give two Best Practices of the institution (*please see the format in the NAAC Self-study Manuals*)

1. Extension of community services.
2. Composite culture is exhibited by celebrating all the festivals active participation of students, teaching and non-teaching community.

**Provide the details in annexure (annexure need to be numbered as i, ii,iii)*

7.4 Contribution to environmental awareness / protection

Many camps were organized by NSS Unit of the College to make the students aware of eco friendliness.

7.5 Whether environmental audit was conducted? Yes No

7.6 Any other relevant information the institution wishes to add. (for example SWOT Analysis)

To help the departments in documenting quality enhancement activities regularly and to implement quality related measures in the fourth coming years. Especially before the third cycle of re-accreditation.

8. Plans of institution for next year

1. To organize National and Orientation Programme on teaching and learning process.
2. To implement the quality measures planned for making the institution with potential for excellence.
3. To cater the needs of slow learners through remedial classes.
4. To conduct an academic audit of departments.
5. To augment infrastructural facilities.
6. To organize National Seminars for dissemination of information.
7. To increase programme options available to students in terms of Diplomas and Certificates.

Name Prof. Seema Mittal

Name Dr. Kishan Baleshi

Seema Mittal
Signature of the Coordinator, IQAC

Kishan Baleshi
Signature of the Chairperson, IQAC